



SWIMMING POOL, SPA AND SAFETY FENCING

Complete this form and return it with the building permit application

The following sets out the minimum information that is required to be submitted for a Building Permit application.

It is the applicants' responsibility to supply sufficient information to the Relevant Building Surveyors. The Relevant Building Surveyor is then required to ensure the application contains sufficient information to determine compliance with the Building Act and Regulations. Where the Relevant Building Surveyor is not satisfied that the appropriate information has been provided they cannot issue the building permit and will request further information.

REQUIRED DOCUMENTATION:

- Completed application form (Form 1) signed and dated.
- Copy of Certificate of Title.
- Property ownership evidence (copy of contract of sale, Council rates notice).
- Owner Builder declaration for domestic building work exceeding \$5000 in value.
- (Owner Builders) a Certificate of consent from the Building Practitioners Board to act as an owner builder if the value of work exceeds \$16,000.
- (Registered Builders only) A Certificate of Insurance under the Domestic Building Contracts Act for domestic building work exceeding \$16,000 in value, constructed by Registered Building Practitioners.
- (Engineered Structures only) A Current Certificate of Compliance – Design, in accordance with Regulation 1507 and associated computations for steel and timber components outside of the design limits of recognised span tables.

GENERAL PLANS:

- 3 copies of drawings showing the plan at each floor level adjoining the pool, the sizes and locations of structural members to a scale of not less than 1:100, as detailed overleaf;



Building Permit Application Checklist WEST WIMMERA SHIRE COUNCIL

- **Elevation plan** – showing details of the safety fencing including the height, location, gates and there latch fittings.
- **Floor plan** - fully dimensioned and labeled floor plan (adjacent to the pool) including, safety fencing location, room sizes, total floor areas, window / door sizes.
- **Structural** - fully dimensioned and labelled footing construction plan including reinforcement.
- 3 copies of site plan to a scale of not less than 1:500 or other appropriate scale showing the following information;
 - the boundaries and dimensions of the allotment and any relevant easements
 - the position and dimensions of the proposed pool and its relationship to—
 - the boundaries of the allotment; and
 - any existing building on the allotment; and
 - the layout of the proposed drains to the point of discharge on the allotment
 - the location, dimensions and area of impermeable surfaces covering the allotment (i.e. concrete, paving, driveways etc).
- A statement of the use or intended use of all buildings shown on site plan.