



West Wimmera Shire Council

MINUTES

COUNCIL MEETING

Wednesday 17 April 2024
2:00 pm

Goroke Recreation Reserve
Goroke
Main St, Goroke



Councillors and Shire Map



MAYOR
Cr. Tim Meyer



**DEPUTY
MAYOR**
**Cr. Tom
Houlihan**



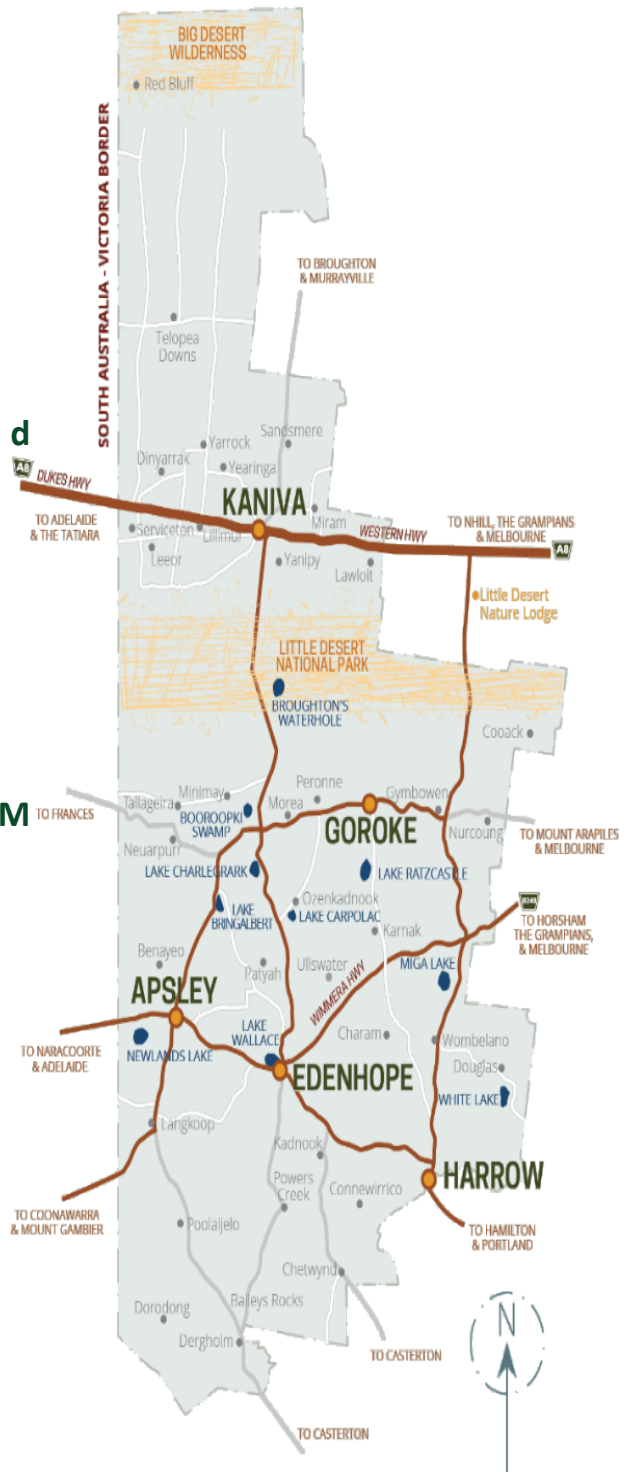
**Cr. Richard
Hicks**



**Cr. Bruce
Meyer OAM**



**Cr. Jodie
Pretlove**





COUNCIL VISION

Our West Wimmera community is healthy, thriving, diverse, harmonious, prosperous, and self-sustaining, with regional and global connectivity.

OUR VALUES

INNOVATIVE – We will proactively respond to change, are optimistic about our future and pursue continuous improvement in everything that we do.

ACCOUNTABLE – We will be responsible, take ownership of our actions and are committed to good governance, excellence, transparency, achievement of goals and advocating for our community

UNITED – We will do everything within our ability to encourage and form trusting relationships, to work together as one team to achieve our goals and advocate for ‘One West Wimmera’.

COLLABORATIVE – We will actively and openly consult with you and work constructively with community organisations, agencies, the business community and other levels of government to our community’s benefit.

OUR GOALS





Purpose of Council meetings

- (1) Council holds scheduled meetings and, when required, unscheduled meetings to conduct the business of Council.
- (2) Council is committed to transparency in decision making and, in accordance with the Local Government Act 2020, Council and Delegated Committee meetings are open to the public and the community are able to attend.
- (3) Meetings will only be closed to members of the public, in accordance with section 66 of the Act, if:
 - (a) there are clear reasons for particular matters to remain confidential; or
 - (b) a meeting is required to be closed for security reasons; or
 - (c) it is necessary to enable the meeting to proceed in an ordinary manner.
- (4) A meeting closed to the public for the reasons outlined in sub-rule 3(b) or 3(c) will continue to be livestreamed. In the event a livestream is not available:
 - (a) the meeting may be adjourned; or
 - (b) a recording of the proceedings may be available on the Council website

The West Wimmera Shire Council Governance Rules set out the meeting procedure rules for this Council Meeting.

Members of the public are reminded that they are required to remain silent during this meeting, except during Section 5 Questions from the Gallery.

This Council meeting will be recorded for live streaming.

Councillors pledge

As Councillors of West Wimmera Shire Council, we solemnly and sincerely declare and affirm that we will consider each item on this agenda in the best interests of the whole municipal community.



In Attendance:

Councillors:

Tim Meyer, Mayor
Tom Houlihan, Deputy Mayor
Richard Hicks (*online*)
Bruce Meyer OAM
Jodie Pretlove

Executive Leadership Team:

David Bezuidenhout - Chief Executive Officer (CEO)
James Bentley - Director Corporate & Community Services (DCCS)
Brendan Pearce - Director Infrastructure Development & Works (DIDW)

Officers:

Kaddie Cother - Governance Coordinator
Philippa Hicks - Executive Assistant to the CEO
Abbas Mehr - Chief Financial Officer
Katie Frost - Governance Manager
John Hutchins - Community Development & Tourism Manager
Louise Gabbe - Quality & Facilities Manager



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1 Welcome

2 Acknowledgement of Country

The West Wimmera Shire Council acknowledges the traditional custodians of the land on which we meet, and pays respect to their elders, past, present and emerging.

3 Opening Prayer

Almighty God, we humbly ask your blessing upon this Council. Guide and prosper our decisions to the advancement of Your Glory and the true welfare of the people of West Wimmera Shire. Amen.

4 Apologies, Leave of Absences, Declaration of Conflict of Interest

4.1 Apologies

Moved: Cr Jodie Pretlove

Seconded: Cr Tom Houlihan

That Council accept Cr Richard Hicks request to attend the meeting online.

CARRIED UNANIMOUSLY (4 / 0)

4.2 Leave of Absence

4.3 Declaration of Conflict of Interest

Cr Bruce Meyer declared a conflict of interest in item 14.2 - Request to locate and occupy caravans on the Kaniva Recreation Reserve, stating that he is a life member of the A&P Society.



5 Questions from the Gallery

5.1 Written Questions on Notice

No questions on notice were received for inclusion in the agenda.



5.2 Verbal Questions without Notice

No questions without notice were received.



6 Delegates Reports

Delegate Reports are for providing feedback on formal council business and are for information only

6.1 Councillor Tim Meyer (Mayor)

Date	Event
21/03/2024	Kaniva Community Event – NBN going live
22/03/2024	Longerenong College Graduation Ceremony
02/04/2024	Strategic Leadership Team Meeting
03/04/2024	Councillor Forum
13/04/2024	Harrow Cricket Festival Dinner and Concert
17/04/2024	Community Forum Goroke
17/04/2024	Council Meeting

6.2 Councillor Tom Houlihan (Deputy Mayor)

Date	Event
02/04/2024	Strategic Leadership Team Meeting
03/04/2024	Councillor Forum
03/04/2024	Apsley Recreation Reserve Committee of Management Meeting
13/04/2024	Harrow Cricket Festival Dinner and Concert
17/04/2024	Community Forum Goroke
17/04/2024	Council Meeting

6.3 Councillor Jodie Pretlove

Date	Event
03/04/2024	Councillor Forum
09/04/2024	Audit and Risk Committee Meeting
17/04/2024	Community Forum Goroke
17/04/2024	Council Meeting



6.4 Councillor Richard Hicks

Date	Event
21/03/2024	Kaniva Community Event – NBN going live
17/04/2024	Council Meeting

6.5 Councillor Bruce Meyer OAM

Date	Event
21/04/2024	Kaniva Community Event- NBN going live
03/04/2024	Councillor Forum
09/04/2024	Audit and Risk Committee meeting
13/04/2024	Harrow Cricket Festival Dinner and Concert
17/04/2024	Community Forum Goroke
17/04/2024	Council Meeting

7 Condolences

Nil



8 Confirmation of Previous Minutes

8.1 Unscheduled Council Meeting held on Tuesday 12 March 2024

RECOMMENDATION:

That the Minutes of the Unscheduled Council Meeting held on Tuesday 12 March 2024 be taken as an accurate record and confirmed.

Moved: Cr Richard Hicks

Seconded: Cr Jodie Pretlove

That the Minutes of the Unscheduled Council Meeting held on Tuesday 12 March 2024 be taken as an accurate record and confirmed.

CARRIED UNANIMOUSLY (5 / 0)

Attachments

Nil

8.2 Council Meeting held on Wednesday 20 March 2024

RECOMMENDATION:

That the Minutes of the Council Meeting held on Wednesday 20 March 2024 be taken as an accurate record and confirmed.

Moved: Cr Jodie Pretlove

Seconded: Cr Richard Hicks

That the Minutes of the Council Meeting held on Wednesday 20 March 2024 be taken as an accurate record and confirmed.

CARRIED UNANIMOUSLY (5 / 0)



Attachments

Nil

9 Business Arising from Previous Minutes

Nil

10 Notices of Motion

There were no Notices of Motion submitted for the agenda.

11 Councillor Forum Record

11.1 Councillor Forum Record

Nil

12 Deputations and Petitions

There were no Petitions or Deputations submitted for the agenda.



13 Chief Executive Officer

13.1 Public Advertisement of 2024-25 Draft Budget and Annual Plan

Directorate: Corporate and Community Services

Report Author: Chief Financial Officer

Report Purpose: For Decision

Purpose

Under Section 94 of the *Local Government Act 2020* (the Act), Council is required to prepare and adopt a budget for each year and the three subsequent financial years by June 30 each year. The budget is required to include certain information about the rates and charges that Council intends to levy as well as a range of other information required by the Local Government (Planning and Reporting) Regulations which support the Act.

In accordance with section 96(1)(b) of the Act, Council must prepare the proposed budget in line with its community engagement policy. This report seeks Council to formally advertise the proposed 2024-25 Budget and Annual Plan for a period of 28 days commencing 18 April 2024 until 16 May 2024. The community is invited to provide feedback in relation to the annual plan or proposed budget via Council's website and at its customer service centres.

Council conducted extensive community consultation during the Council Plan development, which has informed the Annual Plan and draft Budget. In addition, Council's Innovation Platform provides the community with the opportunity to submit ideas, proposals and suggestions. This Platform is open year-round, and all submissions are investigated for potential inclusion during budget planning.

Following the public advertisement period, Council will consider the comments and feedback received from the public. The draft budget will be presented to Council for adoption at a Council Meeting following the conclusion of the public advertisement period.

OFFICER RECOMMENDATION:

That Council:

- 1. Presents the 2024-25 draft Budget and Annual Plan in accordance with Section 94 of the *Local Government Act 2020*.**
- 2. Authorise the Chief Executive Officer to:**
 - a. Give public notice of the preparation of the 2024-25 draft Budget, in accordance with Council's community engagement policy under Section 96(1)(b) of the *Local Government Act 2020*; and**
 - b. Make the 2024-25 draft Budget available for public inspection at Council's Customer Service Centres in Edenhope and Kaniva, online via Council's**



- website and broadcast on Council's social media channels until Thursday 16 May 2024, and
- c. Make minor editorial changes if required to the draft annual budget 2024-25 prior to final adoption.
3. Consider public feedback before adoption of the final budget.
 4. Consider the 2024-25 final Budget and the Annual Plan at a Council Meeting convened before 30 June 2024.

Moved: Cr Richard Hicks

Seconded: Cr Jodie Pretlove

That Council:

1. Presents the 2024-25 draft Budget and Annual Plan in accordance with Section 94 of the *Local Government Act 2020*.
2. Authorise the Chief Executive Officer to:
 - a. Give public notice of the preparation of the 2024-25 draft Budget, in accordance with Council's community engagement policy under Section 96(1)(b) of the *Local Government Act 2020*; and
 - b. Make the 2024-25 draft Budget available for public inspection at Council's Customer Service Centres in Edenhope and Kaniva, online via Council's website and broadcast on Council's social media channels until Thursday 16 May 2024, and
 - c. Make minor editorial changes if required to the draft annual budget 2024-25 prior to final adoption.
3. Consider public feedback before adoption of the final budget.
4. Consider the 2024-25 final Budget and the Annual Plan at the Council Meeting scheduled Wednesday, 19 June 2024.

CARRIED UNANIMOUSLY (5 / 0)



Declaration of Interests

No officer declared an interest under the Local Government Act 2020 in the preparation of this report.

Background Annual Plan

The Annual Plan sets out the activities that Council will undertake during the year to deliver the outcomes of the Council Plan 2021-2025. The Annual Plan works in conjunction with the Annual Report and the Budget for the financial year 2024-25. The Chief Executive Officer must present a written quarterly progress report to Council outlining progress towards implementing the Annual Plan. Council may amend the Annual Plan during the year by resolution. The draft budget provides allocations and resourcing for the achievement of all initiatives outlined in the Annual Plan.

Draft Budget 2024-25

Council evaluates and prioritises projects to ensure their efficient delivery. State and Commonwealth funding opportunities are closely monitored for operational and capital grants facilitating project delivery for the benefit of the community.

Council will invest more than \$6.109 million in capital projects, which will match another \$6.391 million in Federal and State Government funding, to deliver \$13.005 million worth of projects. This progressive capital works program includes \$3.736 million (28.73%) for upgrades of existing assets; \$1.280 million (9.84%) for new assets; and \$7.989 million (61.40%) for renewal of our critical infrastructure assets. This distribution reflects our commitment towards the community.

In addition to allocating 34.22% of our budget to infrastructure assets, aimed at maintaining a well-maintained, safe, and secure road network for the community, Council has allocated 21.63% of its capital works program for 2024-25 to enhance sporting, leisure, and community facilities. This commitment aims to deliver new and upgraded facilities, promoting residents' health and well-being and fostering more vibrant and liveable communities.

Council aims to optimise the delivery costs of all community services and facilities, maintaining a continuous business improvement process to ensure the best value for money. Council's strategic business process reforms include project cost recoveries, which have produced improved results. Our progressive investment strategy and ongoing policy to maximise alternative revenue has added significant funds to Council reserves.

Risk Management Implications

There are significant risks in not producing a relevant and accurate budget. The major of these relates to the inability of Council to efficiently allocate resources to achieve all of its goals as set out in the Council Plan. The lack of an effective budget would also prevent Council from being able to measure its performance against the Council Plan, potentially leading to an inefficient use of resources.



Section 94 of the *Local Government Act 2020* requires Council to prepare and adopt a budget for each financial year and the subsequent three financial years by—

- (a) 30 June each year; or
- (b) any other date fixed by the Minister by notice published in the Government Gazette.

Legislative Implications

Local Government Act 1989:

- Sections 154 – 181 – Rates and charges

Local Government Act 2020:

- Section 94 – The budget
- Section 95 – Revised budget
- Section 96 – Preparation of budget or revised budget

Local Government (Planning and Reporting) Regulations 2020:

- Regulation 7 – The financial statements
- Regulation 8 – Other information to be included

Local Government Amendment (Fair Go Rates) Act 2015

- Capped rate increase

Valuation of Land Act 1960

- Valuation of all properties within the Shire

Environmental Implications

No environmental implications

Financial and Budgetary Implications

As detailed in this report and the draft Budget 2024-25

Policy Implications

Not applicable.

Council Plan Implications

This report supports the following sections of the West Wimmera Shire Council Plan 2021-2025:

- Goal 1: Liveable and Healthy Community
- Goal 2: Diverse and Prosperous Economy



- Goal 3: Sustainable Environment
- Goal 4: Good Governance
- Goal 5: Our Commitment

Communication Implications

In accordance with section 96(1)(b) of the Act, Council will undertake community engagement on the draft 2024-25 Budget in accordance with its Community Engagement Policy. Participatory engagement is required under this Policy in relation to the preparation of the annual budget.

The draft budget 2024-25 will be publicly advertised from 18 April 2024 to 16 May 2024. During this time, Council encourages feedback from the community in relation to the draft budget. The draft budget will be published on Council's website and physical copies made available in Council Offices in Edenhope and Kaniva.

Gender Equality

Not Applicable

Conclusion

Council has prepared its draft Budget 2024-25 in accordance with the provisions of the *Local Government Act 2020* and the *Local Government (Planning and Reporting) Regulations 2020* and has presented the budget using the Model Budget template provided by Local Government Victoria.

Attachments

1. WWSC Draft Budget 2024-25 (Public Advertisement Copy Final) [**13.1.1** - 51 pages]
2. Annual Plan 24-25 with message [**13.1.2** - 22 pages]



14 Corporate and Community Services

14.1 Grants Policy and Guidelines Review

Directorate: Corporate and Community Services

Report Author: Community Development and Tourism Manager

Report Purpose: For Decision

Purpose

The purpose of this report is to provide Council with the opportunity to review its current framework for the provision of community grants and to make any amendments to the existing suite of grants policies and guidelines if required.

OFFICER RECOMMENDATION:

That Council:

- 1. Adopts the following policies and guidelines:**
 - a. Council Grants Policy**
 - b. Community Strengthening Grant Guideline**
 - c. Community Sponsorship and Contributions Grant Guideline**
 - d. Community Quick Response Grant Guideline**
 - e. Community Support Grant Guideline**
 - f. Support to Events Grant Guideline**
- 2. Revokes the following policies:**
 - a. Support to Community Events Policy**
 - b. Community Support Fund Policy**
 - c. Community Managed (Not Council Owned Halls) Policy**



Moved: Cr Bruce Meyer

Seconded: Cr Richard Hicks

That Council:

1. **Adopts the following policies and guidelines:**
 - a. **Council Grants Policy**
 - b. **Community Strengthening Grant Guideline**
 - c. **Community Sponsorship and Contributions Grant Guideline**
 - d. **Community Quick Response Grant Guideline**
 - e. **Community Support Grant Guideline**
 - f. **Support to Events Grant Guideline**
2. **Revokes the following policies:**
 - a. **Support to Community Events Policy**
 - b. **Community Support Fund Policy**
 - c. **Community Managed (Not Council Owned Halls) Policy**

CARRIED UNANIMOUSLY (5 / 0)

Declaration of Interest

No officer declared an interest under the Local Government Act 2020 (LGA 2020) in the preparation of this report.

Background

Council currently provides grant funding and/or in-kind support to the community through the following policies and guidelines:

- Grants Policy and associated Guidelines
- Community Support Fund Policy
- Support to Community Events Policy
- Community Managed (Not Council Owned) Halls Policy

Councillors have requested officers to provide them with potential means by which the policies and guidelines can be rationalised to ensure consistency and clarity for the benefit of the community, and to ensure that Council's financial and in-kind support is provided to the community in an equitable and financially sustainable manner.

Council's over-arching Grants Policy currently provides five streams of possible grant funding and/or in-kind support in accordance with the following guidelines:

1. Community Strengthening Grant Guideline
2. Community Sponsorship and Contributions Grant Guideline
3. Community Quick Response Grant Guideline



4. Business Assistance Grant Guideline*
5. Business Streetscape Grant Guideline*

* These Guidelines are not considered in this report.

In addition, Council may still currently provide potential grant funding and/or in-kind support in accordance with the following policies:

- Community Support Fund Policy
- Support to Community Events Policy
- Community Managed (Not Council Owned) Halls Policy

It has become apparent that there are some inconsistencies between these policies and guidelines, potentially causing confusion in the community about the availability and quantum of the funding and/or in-kind support which Council is able to provide. These inconsistencies also have the potential to lead to "grant shopping," thereby compromising Council's ability to consider grant applications in the most equitable and transparent manner possible and thereby depriving worthy community causes of grant funding.

Proposed amendments for consideration

Officers have identified possible amendments to the existing mechanism by which Council provides community financial and/or in-kind support. All related Policies and Guidelines are attached to this report for reference.

In summary, it is proposed to make the following amendments to Council's suite of grant-related policies and guidelines:

- Revocation of the Support to Community Events Policy
- Revocation of the Community Managed (Not Council Owned) Halls Policy
- Revocation of the Community Support Fund Policy
- Adoption of a new Support to Events Grant Guideline
- Clarification of existing Guidelines to ensure that there is only a single grant stream available to prospective applicants dependent on the particular applicant's individual circumstances

The proposed changes will provide potential grant applicants with a simplified way to determine the grant stream relevant to their situation. The changes will also provide greater transparency and promote greater equity in the grant determination process, thereby ensuring the effectiveness and utility of Council grant funding to the West Wimmera Shire community.

Risk Management Implications

Risk identified:

Financial risk



Regulatory risk

Reputation risk

Legislative Implications

The report complies with the requirements of the:
Local Government Act 2020

Environmental Implications

Nil

Financial and Budgetary Implications

The financial risk rating has been assessed as: Low

Policy Implications

This report is supported by the following West Wimmera Shire Council Policies:

Community Support Fund Policy

Council Grants Policy and associated Guidelines

Support to Community Events Policy

Community Managed (Not Council Owned Halls) Policy

Council Plan Implications

This report supports the following sections of the West Wimmera Shire Council Plan 2021 – 2025:

Goal 1 – Liveable & Healthy Community

1.2 Support a safe and inclusive community.

1.5 Support and encourage our events, cultural and arts communities.

Goal 2 – Diverse and Prosperous Economy

2.1 Encourage and support the establishment and expansion of innovative, creative, and sustainable businesses.

Goal 4 – Good Governance

4.1 Ensure long term financial sustainability.

4.2 Engage with the community in a timely and respectful way.

4.4 Develop a high performing accountable organisation.

Communication Implications



No Communication Implications

Gender Equality

No Gender Impact Assessment is required

Conclusion

There are various existing inconsistencies in Council's current suite of community grants policies and guidelines which have the potential to affect the effectiveness of its community grant funding. The rationalisation of existing grant funding policies and guidelines will ensure the maximisation of funding opportunities to the community and enhance transparency and accountability throughout the grant application process.

Attachments

1. Council Grants Policy 2024 update .0 [**14.1.1** - 5 pages]
2. Community Strengthening Grant Guidelines 2024 - update .2 [**14.1.2** - 13 pages]
3. Sponsorship and Contributions Grant Guidelines 2024 Update 2.1 [**14.1.3** - 12 pages]
4. Quick Response Grant Guidelines 2024 Update.2 [**14.1.4** - 12 pages]
5. Community Support Grant DRAFT Guideline Council approved .2 [**14.1.5** - 12 pages]
6. Support for Community Events Grant 03042024 (1) [**14.1.6** - 3 pages]
7. Support-to- Community- Events- Policy (2) [**14.1.7** - 3 pages]
8. WWSC Council- Policy Community- Support- Fund- Policy adopted-18- Nov-2020 [**14.1.8** - 4 pages]
9. Community- Managed- Not- Council- Owned- Halls- Policy adopted-15- Jul-2020 [**14.1.9** - 3 pages]



14.2 Request to locate and occupy caravans on the Kaniva Recreation Reserve

Directorate: Corporate and Community Services

Report Author: Director Corporate and Community Services

Report Purpose: For Decision

Purpose

The Kaniva Agricultural & Pastoral Society Inc (Kaniva A & P Society) has submitted an application requesting that Council allow caravans to be located and occupied at the Kaniva Recreation Reserve from Friday 28 June to Sunday 30 June inclusive to accommodate attendees of the 2024 Victorian Agricultural Shows Limited Annual State Convention. As the Committee of Management, Council has the power to allow the location and habitation of caravans on site for the requested period.

OFFICER RECOMMENDATION:

That Council:

Grants permission for caravans to be located and occupied at the Kaniva Recreation Reserve from Friday 28 June to Sunday 30 June inclusive to accommodate attendees of the 2024 Victorian Agricultural Shows Limited Annual State Convention subject to the following conditions, namely that the Kaniva Agricultural & Pastoral Society Inc:

- 1. Undertakes and submits to Council a risk assessment for the use of the venue for the Convention.**
- 2. Develops and submits to Council a risk management plan considering potential risks, including people safety, traffic control, fires, electrical cables, waste generation and management including recycling options.**
- 3. Develops and submits to Council a site and traffic plan indicating dedicated roads, direction of traffic, speed limit, dedicated caravan sites and the provision for the separation between vehicles and people.**



Cr Bruce Meyer left the meeting at 3:02 pm.

Moved: Cr Jodie Pretlove

Seconded: Cr Richard Hicks

That Council:

Grants permission for caravans to be located and occupied at the Kaniva Recreation Reserve from Friday 28 June to Sunday 30 June inclusive to accommodate attendees of the 2024 Victorian Agricultural Shows Limited Annual State Convention subject to the following conditions, namely that the Kaniva Agricultural & Pastoral Society Inc:

- 1. Undertakes and submits to Council a risk assessment for the use of the venue for the Convention.**
- 2. Develops and submits to Council a risk management plan considering potential risks, including people safety, traffic control, fires, electrical cables, waste generation and management including recycling options.**
- 3. Develops and submits to Council a site and traffic plan indicating dedicated roads, direction of traffic, speed limit, dedicated caravan sites and the provision for the separation between vehicles and people.**

CARRIED UNANIMOUSLY (4 / 0)

Cr Bruce Meyer returned to the meeting at 3:06 pm.

Declaration of Interest

The Manager Community Development and Tourism has declared a conflict of interest in relation to this report.

Background

The Kaniva A & P Society has been selected to host the Victorian Agricultural Shows State Convention in June 2024. The Convention is an annual event in which members of all show committees across Victoria come together to network and remain informed of current developments in relation to holding agricultural shows. The Convention is also the occasion for judging and awarding the Victorian Junior Rural Ambassador of the year.

Two applications were submitted to Victorian Agricultural Shows Limited to host this Convention, with the application submitted by the Kaniva A & P Society being successful.



As Committee of Management, Council has the power to allow overnight caravan occupation at the Kaniva Recreation Reserve, and the Kaniva A & P Society has formally requested that Council do so in order to support the tourism and economic benefits which it believes will flow to the town of Kaniva as a direct result of hosting the Convention.

Risk Management Implications

As the Committee of Management, the liability risk relating to the proposed request to allow caravan occupation at the Kaniva Recreation Reserve falls within the coverage provided under Council's existing insurance program.

Legislative Implications

Not Applicable

Environmental Implications

Nil

Financial and Budgetary Implications

The financial risk rating has been assessed as: Low

Policy Implications

This report is supported by the following West Wimmera Shire Council Policy/s:

Not applicable

Council Plan Implications

This report supports the following sections of the West Wimmera Shire Council Plan 2021 – 2025:

Goal 1 – Liveable & Healthy Community

1.5 Support and encourage our events, cultural and arts communities.

Communication Implications

No Communication Implications

Gender Equality

No Gender Impact Assessment is required

Conclusion



The request made by the Kaniva A & P Society is motivated by the desire to maximise the number of attendees to the 2024 Victorian Agricultural Shows Limited Annual State Convention, thereby generating significant tourism and economic benefits for the town of Kaniva. As the Committee of Management, Council has the power to allow the occupation of caravans on site for the requested period.

Attachments

1. Letter to Shire Permission for Caravans to camp at the Rec Reserve VAS Convention [14.2.1 - 2 pages]



15 Infrastructure Development and Works

15.1 Edenhope College Council Joint User Agreement with WWSC

Directorate: Infrastructure Development and Works

Report Author: Facilities and Quality Manager

Report Purpose: For Decision

Purpose

The purpose of this report is for Council to approve the continuation of the Community Joint Use Agreement of the Kowree Sports Centre with the Edenhope College Council. The objective is for the School Principal and Chief Executive Officer of the West Wimmera Shire Council to sign the initial proposal, it will then be endorsed by the Department of Education (DET) regional representative.

The information contained in the Community Joint use Proposal will be used to draft the Community Joint Use Agreement. When completed it will be signed and sealed by the Edenhope College and the West Wimmera Shire Council.

OFFICER RECOMMENDATION:

That Council:

- 1. Authorise the Chief Executive Officer to sign the attached draft Community Joint Use Proposal.**
- 2. Authorise the Chief Executive Officer and Mayor to sign and seal the final Joint User Agreement on the same material terms contained in the Joint Use Proposal.**

Moved: Cr Richard Hicks

Seconded: Cr Jodie Pretlove

That Council:

- 1. Authorise the Chief Executive Officer to sign the attached draft Community Joint Use Proposal.**
- 2. Authorise the Chief Executive Officer and Mayor to sign and seal the final Joint User Agreement on the same material terms contained in the Joint Use Proposal.**

CARRIED UNANIMOUSLY (5 / 0)



Declaration of interest

No officer declared an interest under the Local Government Act 2020 (LGA 2020) in the preparation of this report.

Background

A Joint Use Agreement with Edenhope College Council has been in place since 2007, with an initial term of 15 years (2022) and a further term of 10 years which would conclude in 2032. It was considered timely by DET to revisit this agreement and make any applicable changes to the new template. The completion of this document has had delays with challenges of DET staffing resources over time.

It has been noted by Council officers and school staff that an appropriate term of an initial term of three (3) years with a further term of two (2) by one (1) year extensions to coincide with the Edenhope Swimming Centre contract.

Risk Management Implications

Risk identified:

Asset risk

Reputation risk

Social risk

Legislative Implications

The report complies with the requirements of the:
Local Government Act 2020

Environmental Implications

Nil

Financial and Budgetary Implications

Nil

Policy Implications

This report is supported by the following West Wimmera Shire Council Policy/s:

Not applicable

Council Plan Implications



This report supports the following sections of the West Wimmera Shire Council Plan 2021 – 2025:

Goal 1 – Liveable & Healthy Community

- 1.1 Create a healthy, active, and vibrant community.
- 1.3 Provide well planned and sustainable community infrastructure.
- 1.4 Deliver quality services that support community life.

Communication Implications

No Communication Implications

Gender Equality

No Gender Impact Assessment is required

Conclusion

The short-term continuation of this Joint Use Agreement will help maintain the service delivery of health and wellbeing to Edenhope and the wider community. Once the proposal is reviewed by Council officers, the document will need to be presented to the Edenhope College Council Meeting on 29 April 2024 for discussion. The final agreement will also be signed by Edenhope College School Council President and Edenhope College Principal.

Attachments

1. Edenhope College CJU Proposal nc April 2024_ updated [15.1.1 - 26 pages]



16 Sealing Schedule

Nil.

17 Late Items of Business

Pursuant to West Wimmera Shire Council Governance Rules – Division 3 Section 20:

20. Urgent Business

If the agenda for a Council meeting makes provision for urgent business, business cannot be admitted as urgent business other than by resolution of Council, and only then if it:

- *20.1 relates to or arises out of a matter which has arisen since distribution of the agenda; and*
- *20.2 cannot safely or conveniently be deferred until the next Council meeting.*

18 Confidential Reports

Nil

19 Close of Meeting

Meeting closed:

The Council Meeting - 17 April 2024 was declared closed at 3:14 pm

Next Meeting:

Wednesday 15 May 2024

Edenhope Council Chambers

Mayor's Signature
